



North Devon Council

MeetingDate

Request for Waiver

1. NAME AND JOB TITLE OF OFFICER REQUESTING WAIVER:

Xavier Bristow, Property Maintenance Technician

2. TITLE OF PROPOSED CONTRACT:

Asbestos management surveys across NDC assets

The proposed contract for the above will be between £12,000 (inc VAT) and £120,000 (inc VAT).

With this RFW I include a copy of the specification or brief which has been prepared for this contract and which details the goods, services and/or works which will be provided.

Specification Attached (and provide a brief description of the contract below):
Provision of asbestos management plans across all applicable NDC assets

I can also confirm that the contract terms which will be used for this contract will be the Council's standard terms and conditions for goods and services or (where relevant) works or, where this is not the case, I have sought the approval of Legal Services to the alternative terms and conditions that I propose to use for this contract.

In accordance with the Council's Contract Procedures Rules, three alternative quotes should be obtained and the lowest quotation should be accepted.

I can confirm that I have sought advice from Legal Services and we have agreed that it is appropriate that this requirement be waived for the following reason(s):

It was not appropriate to use the portal for this procurement as we were very limited for time, the value was low and we had defined local contractors who have quoted for the works.

NOTE: This form, and the decision, must be kept on file and properly recorded for audit purposes.

It is a legal requirement that details of the contract being procured pursuant to this RFW must be included on the Council's Contract Register. A copy of this RFW must be sent to supplyingndc@northdevon.gov.uk immediately following approval.



3. THE PROPOSAL IS TO AWARD THIS CONTRACT TO THE FOLLOWING SUPPLIER:

Kovia Ltd.

4. DETAIL

I can confirm that, despite non-compliance with the requirement to seek at least three quotes, the award of this contract to the above supplier will be best value for the Council for the following reason(s):

Four quotes received, based on specification of works produced by NDC Property Services.

Where quotes were received (option B or C above) please provide summary information below:

Quotation 1:

Does the quotation conform to the provided specification? **Y** / N

(If no, please provide detail)

Supplier Name: Kovia Ltd

Quotation Price:£16,560.00

Quotation 2:

Does the quotation conform to the provided specification? **Y** / N

(If no, please provide detail)

Supplier Name: GM Asbestos

Quotation Price:£27,150.00

Quotation 3:

Does the quotation conform to the provided specification? **Y** / N

(If no, please provide detail)

Supplier Name: G&L Consultancy Ltd.

Quotation Price:£25,645.00

Quotation 4:

Does the quotation conform to the provided specification? **Y** / N

(If no, please provide detail)

Supplier Name: Clear Asbestos Solutions

Quotation Price:£28,220.00

5. DECISION TO BE MADE BY: Jon Triggs, Director of Resources

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To be completed by Decision Taker:

6. REQUEST FOR WAIVER AUTHORISED BY DECISION TAKER?: Yes

7. DECISION TAKER'S COMMENTS: Four compliant quotes received of which lowest price accepted. Quotes were sought from local contractors directly rather than through the portal due to time limitations and urgency to get the survey works completed.

8. DATE OF DECISION: 31/01/2025

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